

## SALMON DAYS VENDOR FAQs

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Salmon Days is a Northwest tradition and staple and has been a premier outdoor arts festival for 53 years. It is no surprise that Salmon Days' artists and food vendors are among the best in the industry due to an organized and experienced jurying process. The quality of vendors is what regularly draws over 150,000 to Issaquah each year. Our artists and food vendors are what has made Salmon Days a winner of multiple local, state and international awards and we take pride that our vendors are our top priority.

Due to ongoing Covid-19 concerns, this year's Festival will be laid out specifically to promote social distancing yet have the same feel and vendors people have come to appreciate. Albeit with safety in mind. Consequently, while the Festival will still encompass the unchanged entire footprint it always has, booths will have more space between each other.

**APPLICATION DEADLINE:** August 15, 2022

*Note: The deadline is strictly for getting published in our program. Applications may still be accepted after that date, but we cannot guarantee your booth will be printed in our program. Transversely, booth spaces may sell out well before this deadline.*

All Arts & Crafts booth spaces are the same price regardless of location (I.e.: Front Street versus the Greenbelt, etc.). Also, the option to purchase a corner booth is not available.

**WE ARE A FIRST COME FIRST SERVE** event. For this reason, we always open up our applications for the first 30 days only to our returning vendors. When the applications go live to the public on May 2, 2022, both new and existing vendors are eligible to apply and be placed in the show. This does not mean returning vendors will not get into the show if you wait until after April 30<sup>th</sup> to apply. It simply means we cannot guarantee you'll get in if we book up before then. We encourage you to apply as soon as the applications go live since booth spaces will be similar to last year in that booths will be every other booth space (for the most part) so there will be less booth spaces available then in past years.

**A processing fee of \$40 will be charged to you if you fill out the wrong application OR if you accidentally apply more than once OR if you do not meet the guidelines/requirements. We are happy to answer your questions to avoid fees and misapplications so contact us first to avoid undue fees.**

- Booths selling food (not prepackaged) are required to have a hand wash station set up. This includes vendors who are preparing food, packaging food and/or sampling food or beverages.
- **Food sampling is allowed this year.**
- Vendor booths will be placed a minimum of 6' apart.

### Hours of Operation

- Festival hours are 10am - 6pm, Saturday and Sunday. **BOOTHS MUST REMAIN OPEN DURING THIS TIME.** Closing and/or tearing down prior to 6pm will result in a minimum of one-year suspension from Salmon Days.
- Vendors must be present in their booth for both days of the festival.

## FOOD VENDORS

- Foods of the World Food Vendors – We will be adhering to a strict schedule for load in if you are located in the Foods of the World (FOTW). During load in on Saturday, from 5:30am – 6am, only food vendors with trailers and food trucks will be allowed to set up. All non-trailer/food truck vendors in this location are allowed to load in starting at 6:30am. Any non-trailer food vendor who sets up before 6:30am on Saturday will have to immediately tear down and may either have immediate expulsion or wait until all the trailers get positioned in. That vendor could also be suspended from applying to the Festival for 2 years and will not be refunded any booth fees, electricity fees, etc.
- BBQ/Cooking Space - We no longer offer barbeque space (previously offered as an uncovered area for cooking purposes only) so please make sure you select enough booth space to accommodate your footprint. If you need additional space, you must apply for a larger booth space. No exceptions. We will not be able to accommodate you at the last minute.
- If you have a food truck or a food trailer, you are required to submit photos of the truck or trailer from all sides. This is to alleviate placing you in an area where your opening could get impeded by another vendor or a tree or any other outside intrusion.
- **STANCHIONS** - All Food Vendors are required to bring and set up a minimum of eight (8) stanchions and two 50' lengths of rope to Salmon Days. It is imperative that each food vendor properly social distance their food lines.
- We will no longer be placing any food vendors on the Field of Fun.
- All food vendors must apply for a temporary food permit. See below for how to do that:

**Application for a Temporary Food Permit can be made online at:**

<http://www.kingcounty.gov/healthservices/health/ehs/portal.aspx>

## ELECTRICITY & POWER SOURCES

The only vendors that may order electricity is food vendors who are located in the Foods of the World food court. If you are a food vendor and are placed in any other part of the Festival, you do NOT have the option of purchasing power. If you require a generator, you must get approval with us and it must be a whisper quiet generator.

If you have previously been a vendor with us and have pulled your power from a lamp post, we no longer have that option from the City of Issaquah so please do not plan to use that as your power source.

To order electricity, food vendors will need to contact Hollywood Lights directly. The Pre-order discount will automatically be given to Salmon Days Food Vendors until Friday, September 2, 2022. If you apply to order electricity after 09/03/21, you will not get a discount. Also, vendors will not be able to order power after Wednesday, September 28, 2022 so please order your electricity in a timely manner.

**If you are not a food vendor, you are not allowed to use a generator.** No exceptions.

## PHOTOS

If you are accepted as a vendor, we post a picture you designate (during the application process) and use it as a link to your website a couple of weeks before the Festival. This is an added benefit and gives more exposure to our vendors. Therefore, please remember to choose wisely when designating which photo you want and to list your website on the application if you have one. We cannot make any corrections/changes once you supply it via our application process.

## **PARKING**

Vendors do not get any special parking and/or assigned/designated parking areas. We give you an "Access Pass" that allows you to drive on the street to your booth once the police close the streets for load in/load out. You are responsible for securing your vehicle in a legal parking space off the Festival streets.

The Issaquah Police Department requires all Vendors to display **Emergency Contact Information** (Name, Company Name, Cell Phone Number, & Booth Number) on the dashboard. Luckily, you get to the Festival early and most are able to find parking on the side streets and surrounding neighborhoods. There are also pay parking lots that are run by local Issaquah Non-Profit organizations as a fundraiser. Those locations will be included in your vendor packet mailed in August so that is an option for you as well.

## **LODGING**

Lodging information will be supplied to you in your vendor packet. It will give you different options if you are from out of town. We negotiate with a few local locations and do a room block at a discount so hopefully, this helps you.

## **LOAD IN**

Vendors on all Streets

Saturday, 10/01	6a-9a
Sunday, 10/02	6a-8a

Foods of the World Vendors

Saturday, 10/01	5:30a – 6am for food trailers 6:30a – 8 am for non-trailer food vendors
Sunday, 10/02	6a-8a

## **LOAD OUT**

Vendors on all Streets

Sunday, 10/02	when police okay street opening
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Foods of the World Vendors

Sunday, 10/02	Food vendors will get a schedule of what time they can load out.
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## WHAT TO EXPECT

- **Merchandise must be personally handcrafted by the Vendor.** Commercial, imported or mass-produced items are not allowed at Salmon Days without the approval of the GREATER ISSAQUAH CHAMBER OF COMMERCE.
- Payment is due when submitting an application.
- We are a balloon-free Festival.
- No toy weapons are allowed at Salmon Days.
- If you are a spawnsor booth, you are not allowed to sell anything from your booth.
- If you are food sampling and/or giving out food, you are responsible for obtaining a King County Health Dept permit for your booth. Even if you are a Spawnsor or Non-Profit organization. For information on how to do this:

**Application for a Temporary Food Permit can be made online at:**

<http://www.kingcounty.gov/healthservices/health/ehs/portal.aspx>

- Product sampling is prohibited except for single portions offered in response to a customer's request at the vendor booth. Samples must be kept from the customer accessible area. Vendors sampling need to ensure customers being served can maintain 6 feet from other customers.
- If you are food sampling and/or giving out food that is not individually commercially wrapped, you must use compostables.
- Food vendors must order directly from and only sell water & soda products from our beverage spawnsor.

## BOOTH INFORMATION

- Booth sharing is prohibited and will result in immediate expulsion. Also, vendors cannot sell or promote other vendor's work in their booth.
- ALL vendors specifically agree that they will not seek or accept sponsorships for their booth and that sharing the booth with another vendor or organization of any type is strictly prohibited. This includes all non-profit booths.
- Booth Fees cover only the booth space. Vendors are responsible for arranging and bringing their own tents, tables, chairs, etc.
- **Vendors must remain in the footprint of their booth space and are not allowed to 'rove' with their merchandise and/or place/display merchandise outside their booth footprint.** This applies even if there is an empty space next to your booth.
- Booths must remain open during Festival hours. No exceptions.

## SHUTTLE

(NOTE: There will not be shuttle service in 2022.)

## **ROAD CLOSURES**

From 6 am on Saturday morning to approx. 8 pm Sunday night, Front Street will be closed from Sunset to Dogwood. Roads close to vendors at 9am on Saturday and Sunday.

## **ATM MACHINES**

Festival Mobile Cash Machines are in convenient areas throughout the show.

- Front St North & Dogwood
- Front St in front of Chicago Pastrami
- Front & Alder
- Library
- Entrance to 'Foods of the World' and multiple other places within the food court
- Community Center near the Beer Garden
- 2<sup>nd</sup> Entrance to the Hatchery

## **DISABLED PARKING**

- Dollar Tree – 30 spaces
- Community Center – 15 spaces
- Issaquah Library – 4 spaces
- Bank of America – 2 spaces
- Confluence Park – 2 spaces